

This worksheet will help you organize the information most couples require before ordering their wedding reception paper goods. Depending on the items you intend to order, some sections may not need to be filled out.

Number of Guests Attending :

Wedding Date :

Wedding Colors :

Monogram or Initials to be used :

Bride's Name :

Groom's Name :

You need _____ # Rehearsal Dinner Invitations

Hosted by : Both Parents Bride's Parents Groom's Parents Bride & Groom

Parent Names (if hosting):

Date :

Time :

Location :

You need _____ # Programs

Please prepare: List of Bridal Party Ceremony Outline Personal Message

You need _____ # Place Cards

Please prepare: List of Guests

You need _____ # Escort Cards *or* _____ # Seating Charts

Please prepare: List of Guests and Seating Assignments

You need _____ # Table Numbers

You need _____ # Menus

Please prepare: List of Menu Items

You need _____ # Favor Tags or Stickers